

Special Education Disclosure Statement
Salt Lake Arts Academy
2006-2007

Dear Parents,

Welcome to the special education program at The Salt Lake Arts Academy. We will strive to create a standard of excellence that will ensure high levels of student learning and performance with students who are below grade level and need one-on-one or small group instruction in English, Written Language, Mathematics, Reading and related Language Arts and Spelling. All students in the resource program are evaluated and qualify according to federal and state guidelines. An Individual Educational Plan (IEP) has been developed for each student involved in this program.

Special education students will receive services in a variety of ways to address their specific deficits and needs. Service patterns may include small group instruction, in class instruction by special education staff member, or tutoring from a special education paraprofessional or as determined by the IEP meeting. All materials used with students will support the Utah State Core Curriculum and coincide with the regular classroom guidelines, time lines, and assignments. Grading will be done in conjunction with the regular classroom teacher.

The following pages outline my behavior expectations for my students. Please read and discuss them with your child. The success of your student in school depends on communication, involvement and hard work from the students, parents and teachers. Together we can make this an outstanding academic year.

I consider myself first and foremost an advocate and teacher for your child. I also consider myself a resource person for teachers and parents. Please feel free to contact me anytime with concerns about your child's progress. I am looking forward to working with you and your child at the Salt Lake Arts Academy for this 2006-2007 school year.

Sincerely,
Carol Steffens
Special Education Teacher

Classroom Expectations

Carol Steffens

Resource Teacher

Respecting our personal space and respecting the rights of others is important in any school situation. Students of all ages must be aware that it is inappropriate to improperly touch, pinch, write offensive messages, make obscene gestures or bring inappropriate print/pictures to school. I want all students to feel comfortable, respected and able to achieve academically and socially. Anything that can be demeaning, lessen self-respect and esteem, and can limit a student's ability to achieve will not be tolerated.

You have the right to personal respect and a safe environment in this school and on its grounds.

You have the right to be protected from offensive, demeaning comments or behavior:

You have the right to report any type of harassment immediately to school authorities:

You have the right to learn in a quiet, cooperative place where you can work and think:

You have the responsibility to treat others in a kind understanding and caring way:

You have the responsibility to conduct yourself in a way that will enable others to learn:

Classroom:

Respect yourself and others

Respect school property

Use school materials and equipment appropriately

Keep hands, feet, voice and objects to self

Follow directions first time given

Walk and talk quietly inside the school building

Use acceptable language

Dress appropriately

Attend classes, be on time and follow the rules

Lunchroom rules:

Enter and exit quietly

Wait quietly in line

Sit at assigned tables and eat politely (no food throwing)

Clean up your area

Hall Rules:

Respect personal; space

Use proper hallways to enter and exit the building

Walk quietly in the halls

Carry a hall pass when outside the class

No sitting or sliding on handrails

Carry playground equipment quietly

Walk on steps one at a time (do not jump)

Playground rules:

Use appropriate language

Use equipment properly

Stay in assigned areas

Report problems to adults on duty

If it looks too rough, it is too rough

Auditorium rules:

Enter and exit quietly with the class

Keep hands and feet to yourself

Listen with respect

Applaud when appropriate

Rest Room rules

Use proper bathroom manners

Keep walls and floors clean

Use quiet voices

Use supplies wisely

When finished, leave quietly

Phone Use in class:

Make arrangements with parents before school activities with friends

Cell phones are to be turned off and put away unless student has made prior arrangements to keep it on because of a family emergency

Discipline Policy

To ensure an excellent learning environment the following procedure will be implemented.

The school and classroom expectations will be discussed in depth at the beginning of the year and then on an ongoing basis throughout the year.

Through out the year there will be a variety of celebrations for students who display good citizenship. Some of these celebrations include earned free time, extra P.E. time, grab bag prizes, pizza parties etc.

If a student chooses not to follow school and classroom expectations, there will be a variety of informal interventions used to redirect the student's behavior. If further direction is needed, I may do any of the following:

Make written documentation concerning the behavior

Calls are made to parents for assistance

Students may complete a written student behavior plan

Meetings are scheduled with parents

Student may be put on a daily contract

Ask for further assistance from administration

